

CALL FOR CHAIRS

Between **1 and 3 December 2023**, the 11th edition of the MUNLawS Model United Nations Conference will be held at the Faculty of Law, University of Ljubljana. The organizing team invites all interested individuals to participate in the conference as **committee directors (chairs)**.

MUNLawS is a leading university-level Model United Nations conference in Slovenia, organized annually by the Department of International Law at the Faculty of Law, University of Ljubljana. It is aimed at high school and university students as well as young professionals. So far, 10 conferences have been organized and were attended by more than 1 200 delegates from more than 40 countries.

I. AVAILABLE POSITIONS

Positions are available in the following committees of the 2023 edition of MUNLawS:

- a. Security Council (university level) **2 spots** for university applicants;
- b. Human Rights Council (university level) **2 spots** for university applicants;
- c. European Parliament - AFET (university level) **2 spots** for university applicants;
- d. North Atlantic Council (university level) **2 spots** for university applicants;
- e. International Court of Justice (university level) **2 spots** for university applicants;
- f. OSCE Court of Conciliation and Arbitration (university level) **2 spots** for university applicants;
- g. Historical Committee (university level) **2 spots** for university applicants;
- h. Security Council (high school level) **1 spot** for high-school applicants, **1 spot** for university applicants;
- i. Human Rights Council (high school level) **1 spot** for high-school applicants, **1 spot** for university applicants;
- j. North Atlantic Council (high school level) **1 spot** for high-school applicants, **1 spot** for university applicants.

II. MANDATORY REQUIREMENTS

All applicants must cumulatively meet the **following mandatory requirements**:

- a. at least CEFR B2 oral and written proficiency in English;
- b. citizenship or permanent residence status of EU/EEA member states, Switzerland, United Kingdom, Albania, Bosnia and Herzegovina, Montenegro, North Macedonia or Serbia;
- c. ability to travel to Slovenia for the duration of the conference;
- d. not be older than 27 years of age.

The **university** applicants must meet **one of the following criteria**:

- a. being a university student in the academic year 2023/24;
- b. the applicant's university status will be temporarily paused in the academic year 2023/24, but not for more than 1 academic year.

The **high-school** applicants must meet **the following criteria**:

- a. being at least a fourth-grade high-school student in the school year 2023/24,
- b. previous experiences with organizing and/or chairing at least one MUN conference.

All the mandatory requirements and advantage elements are to be proven with **authentic documentation**.

III. COMMITTEE DIRECTOR'S RESPONSIBILITIES

The Committee director is an important role and responsibility. By applying, it is assumed that you have read this document and you agree with the obligations of this duty. Responsiveness is required during our cooperation.

An important role of the committee director includes but is not necessarily limited to:

- **preparation of a study guide for the delegates' preparation for the simulation on the selected topics:**

Your main tasks during the writing process will be to research the topic, arrange an outline of your topics and subtopics, do in-depth writing, and formatting of the final document. The whole process is set out to take approximately 1-2 weeks. Additional guidelines regarding the preparation of a study guide will be communicated. Since writing can be a daunting task, the MunLawS team will organize chair meeting on how to write a good study guide soon after the selection process.

Your first assignment will be the submission of your study guide outlines on the **1st of July 2023**, where you will present your main ideas via a table of figures. The final deadline for submission will be the **1st of August 2023**, with no exceptions.

- **moderation of the debate/simulation in the assigned committee per the Rules of Procedure,**
- **assessing the performance of the delegates in the committee and allocation of awards.**

IV. THE SELECTED CANDIDATES

The selected candidates will be provided with:

- a. help with finding accommodation for the duration of the conference (if necessary),
- b. free lunch and coffee breaks during all three days of the conference,
- c. free social events during the conference,
- d. conference materials,
- e. conference briefings,
- f. certificate of participation.

V. THE SELECTION PROCEDURE

The selection of Committee directors will firstly be based on the fulfillment of the aforementioned mandatory requirements, and secondly on the qualifications and advantages of each applicant. The selected individuals will be invited to an online or in person interview with the organizers. The selected candidates will be notified about the decision via the e-mail provided in the application form. The rejected candidates will be notified about the decision in the e-mail provided in the application form.

The **university applicants** shall have the **advantage** in the selection procedure:

- a. previous experiences with organizing and/or chairing at least one MUN conference,
- b. attending at least 2 MUN conferences in the past,
- c. receiving an award at one of the MUN conferences attended,
- d. previous participation at MUNLawS conferences as a chair, organizer, or staff member,
- e. previous experience with organizing or participating in European Youth Parliament Sessions or similar youth simulation events.

The **high-school applicants** shall have the **advantage** in the selection procedure:

- a. having received an award at one of the previous editions of the MUNLawS Conferences or other MUN events.

The Organising team reserves the right to accept the applicants with or without an interview. We reserve the right not to select anyone from the applicants. We reserve the right to invite certain individuals to participate in the selection procedure. We reserve the right to invite certain applicants to fill in the vacant spots. The committee also reserves the right to repeat the selection procedure. The final decision of the committee shall not be appealable.

The deadline for application is 15 April 2023 at 23:59 via the online application form available here: <https://www.munlaws.com/chair-application>.

For additional clarifications or in case of any issues, the potential applicant may contact the organizer at info@munlaws.com.

Rok Šarič
Secretary-General
MUNLawS 2023